## Kiowa County Fire Protection District Board of Directors Meeting Minutes March 21, 2025

**Attendance:**Present Board Members: Monte Billheimer, Eunice Weber, Brandon Dunlap, Josh Vanderpool (via phone)  
A quorum is present.  
Staff Present: District Chief Russ Watson, Secretary Raina Lucero

**Call to Order**The meeting was called to order at 6:04 p.m. by Monte Billheimer.

**Approval of Agenda**Additions to the agenda included the Audit Exemption Resolution and FPPA Pension Fund discussion.  
Motion to approve the agenda as amended made by Brandon Dunlap, seconded by Eunice Weber. Motion carried.

**Approval of Minutes**Motion to approve the minutes from February 2025 as presented made by Brandon Dunlap, seconded by Eunice Weber. Motion carried.

**Public Input**No members of the public were in attendance.

**District Chief Report**Chief Watson presented the following updates:

Triage Jump Bags: There is a need for triage kits for extraction and command vehicles. Brandon Dunlap will speak with Beth Bell of KCHD to inquire about hospital funding for the kits. If KCHD does not fund them, Eunice Weber has the ability to order them.

Electrical Issue: There is an ongoing electrical issue at Eads Station. Chief Watson will contact an electrician to assess the problem.

ICS Training: No updates at this time. Several members still need to complete their training.

Fundraiser Discussion: General discussion was held regarding upcoming fundraising ideas.

Firefighter Appreciation Dinner: Brandon Dunlap motioned to hold an annual, county-wide firefighter appreciation dinner. Motion seconded by Eunice Weber. Motion passed. Catering options discussed. Russ will gather volunteer availability, and a committee can send out invitations with RSVP. Russ will also handle cooking.

WEX Card/CDOT Fuel Program: Raina Lucero will contact Jo Liebl at KCSO to inquire about options related to WEX or CDOT fuel programs.

**Old Business**

Land Update: Josh Vanderpool has been unable to obtain a clear response from Stephon regarding land availability.  
Additional discussion regarding land located on Kerr and 7th Street in Eads.

**New Business**

Command Vehicle Light Bar: Josh Vanderpool motioned to purchase a new light bar for the command vehicle due to low visibility in storms. The motion was seconded by Eunice Weber. Russ will obtain a quote from JR Audio.

Election Cancellation Resolution: Eunice Weber motioned to approve the resolution to cancel the 2025 election. The motion was seconded by Brandon Dunlap. Motion carried. Members, Eunice Weber and Joshua Vanderpool are hereby elected to a term of 2 years and 4 years respectively by acclamation.

Bank Documentation: Eunice will take the approved January minutes to the bank to finalize approval for cards and account access.

Audit Exemption: Brandon Dunlap motioned to approve the exemption from audit as submitted by Amanda Brown, CPA. Motion seconded by Eunice Weber. Motion carried.

Bank Access for Accountant: Approval granted for Amanda Brown to have access to bank statements for monthly accounting purposes.

FPPA Pension Fund: Discussion held on outstanding FFPA issues. Eunice Weber will consult with Mandy for clarification and will follow up at the next meeting.

**Approval of Accounts Payable**Brandon Dunlap had a question about one item on the payables. After discussion, Eunice Weber motioned to approve the accounts payable. The motion was seconded by Brandon Dunlap. Motion carried.

**Adjournment**Motion to adjourn made by Eunice Weber, seconded by Brandon Dunlap. Motion carried.  
The meeting was adjourned at 7:50 p.m.

**Signed this date: April 15, 2025, by,  
Kiowa County Fire Protection District**

**Attest: Raina Lucero**